



John Bassett Moore Intermediate School

20 W. Frazier St. Smyrna, De 19977

Telephone (302)-659-6297

Mrs. Whitney Irwin
Principal

Mrs. Heather Andrews
Associate Principal

Mrs. Amanda Noll
Associate Principal

August 15, 2024

Dear Parents and Guardians,

Welcome to the 2024-2025 school year at John Bassett Moore Intermediate School. JBM is a staff that is dedicated to our students' educational, social-emotional, and academic success. At JBM, Eagles RISE and we are committed to fostering an environment where every student feels respected, acts with integrity, stays safe, and strives for excellence in all they do! We are looking forward to partnering with you to support your child's learning. We are excited to welcome all students back to school on Tuesday, September 3rd, 2024.

A very important step you can take today is to confirm that JBM has the most up to date home address, phone number, and email for you and your family. Please call our school office at (302)-659-6297 or email Elaine.Lee@smyrna.k12.de.us to make any updates. This information is necessary to ensure all families receive updates, important school information, and personal contact from the JBM staff.

In order to assist your child with meeting their teacher, we will be hosting a **Meet & Greet on Tuesday, August 27th from 4:00pm-6:00pm**. Our staff will be here to greet each student and to answer any questions you may have.

We are also excited to share with you that the **K - 5 Standards-Based Grading** procedures underwent changes this summer to more clearly communicate student progress. The progress indicators are more clearly defined for better understanding by both parents and students. For the most up-to-date information, visit the Curriculum & Instruction page at <https://www.smyrna.k12.de.us/Page/626> . 6th grade is still following the Secondary Grading guidelines.

Class assignments will be available sometime the week of August 19th, 2024. Please be on the lookout for an email once this information is available.

Lastly, we are a **Cell Phone Free (Stored & Secured)** campus. We want all students engaged with their learning! Any questions, please join the SSD Community Engagement Forum on Wednesday, August 21st @6pm via live stream or in-person.

JBM INFORMATION

Hours of Operation

- Students' arrival will begin at 7:55pm. You may NOT drop your child off prior to this time.
- Students are late after 8:10am.
- Student dismissal begins at 2:55pm.

Attendance

- When your child is absent and/or late, please send in a guardian and/or doctor's note to excuse the absence.
- Notes can be emailed to Elain.Lee@smyrna.k12.de.us OR Michele.Reider@smyrna.k12.de.us

Transportation

A. Car Transportation/ Walkers (please see map)

- Arrival: car riders & walkers will be dropped off between 7:55- 8:10am. Cars will drop students off on Frazier Street. Students will enter through the closest door to their drop-off location.
- Dimissal: all walkers/car riders will be dismissed at 2:50pm. Walkers/ car riders will be escorted to the designated pick-up area on Frazier Street.
- Please **do NOT** go into the bus lane and be mindful when we must stop traffic.

B. Bus Transportation

- Students will listen to their teacher directions during dismissal for bus riders.
- Contact SSD Transportation for any bus transportation needs. (302)-653-3142

Code of Conduct

- This can be found on the school and district websites.
- [gr.4 Code of Conduct click here](#)
- [5/6 Code of Conduct Click here](#)

SSD Dress Code

- [SSD Dress Code](#) *Clothes must be worn such that the full torso from the armpits to mid-thigh is covered.*

Technology

- District devices will be issued to each student during the first week of school.
- In order to receive the device/charger, the parent/guarding **must fill out & return the signed Chromebook User Agreement**. You will need to know your child's **student ID Number** (lunch number).
- Devices are to be charged and brought daily to school.
(chromebook/headphones)

Meals

- If your child needs breakfast and/or lunch, he/she will be able to get it from our cafeteria daily. **Breakfast is \$0.80 and lunch is \$1.25**
- Please complete the **Meal Benefit Application** form located [Click Here](#) OR at the SSD website to determine if your household is eligible for free/reduced school meals.
- Students may **NOT** have food delivered to school.
- We encourage all students to bring a labeled water bottle daily to school.

Nurse

- Emergency Cards will be sent home on the first day of school. Please return ASAP.
- All medications must be issued to students by the school nurse Ms. Green-Hite. Please **do not** send medicine in with your child.
- Mandatory Screeners are completed each year.

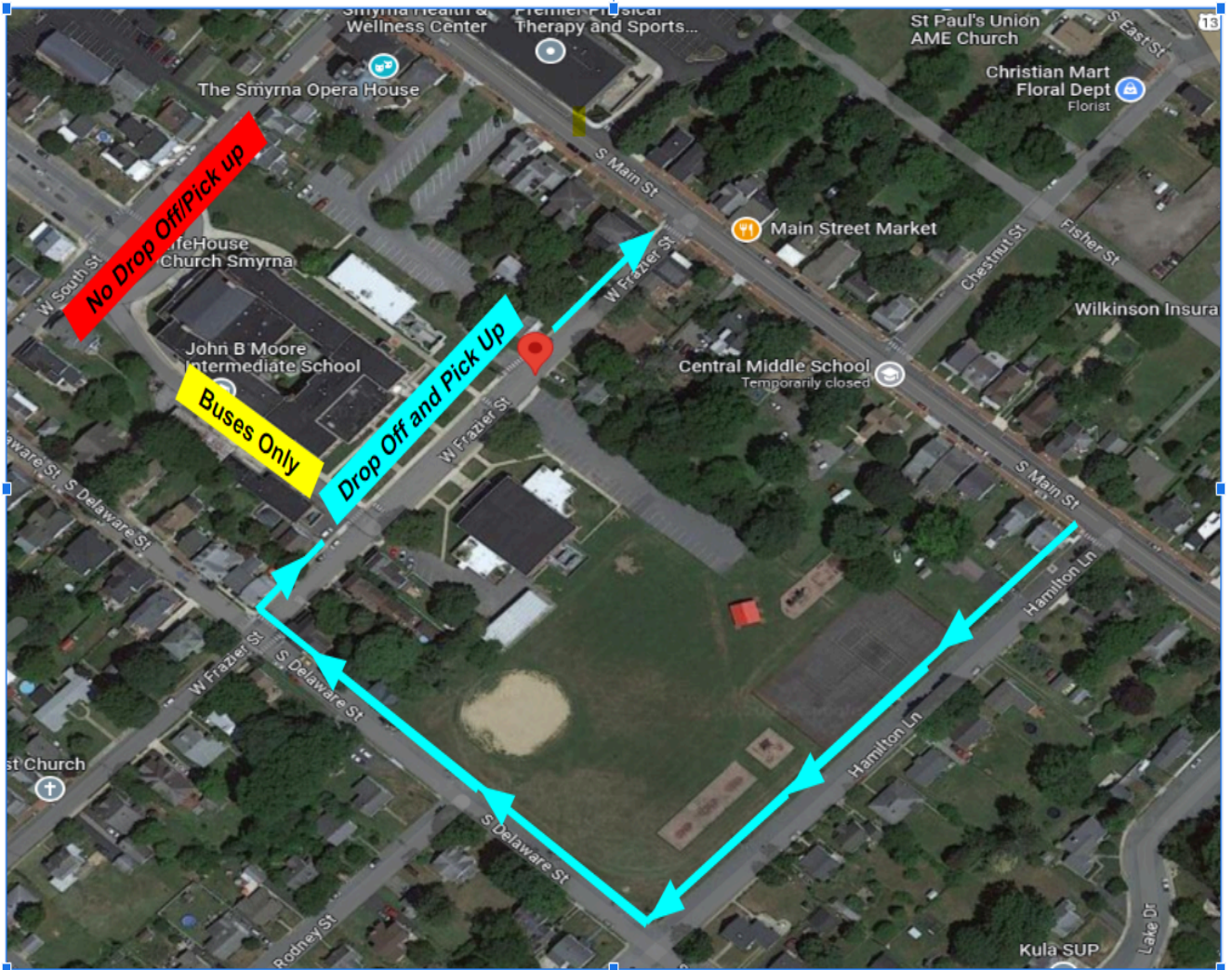
Please do not hesitate to reach out to your child's teacher, counselor, and/or an administrator. We are here to help and support you.

On behalf of the JBM Staff, we look forward to a positive school year of academic success. Together, we will RISE to meet every challenge and celebrate every success. Welcome to the JBM team!

Sincerely,

Whitney Irwin
Principal JBM
#EaglesRISE (Respect, Integrity, Safety, Excellence)

Arrival and Dismissal Map of JBM



JBM Supply List

Eagles RISE



Respect. Integrity. Safety. Excellence

4th Grade

- 2 - Composition notebooks
- 4 - 2 pocket folders
- 1 inch binder
- 1 pack college ruled loose leaf paper
- Box of #2 pencils
- Eraser caps
- Pencil box/pouch
- Highlighters
- Glue sticks
- Scissors
- Crayons or Colored Pencils
- 1- 8 pack of Crayola markers
- Dry erase markers & eraser
- Wired headphones/earbuds
- 2- Tissue boxes
- 1 large bottle of hand sanitizer
- Clorox wipes
- Box of Ziploc baggies (quart or gallon)

5th Grade

- **Composition notebook (3)**
- **2-pocket folder (3)**
- **Loose leaf, lined paper (2)**
- **2-inch binder (1)**
- **5 count divider tabs (1)**
- **Glue sticks**
- **Scissors**
- **3x3 Post-it Notes**
- **Pencils**
- **Pack of colored pencils**
- **Pencil pouch**
- **Highlighters**
- **Erasers**
- **Wired headphones/earbuds**
- **Clorox wipes (2)**
- **Box of tissues (2)**
- **Hand sanitizer (2)**
- **Ziploc baggies (sandwich and gallon)**

6th Grade

- **Composition notebook**
- **5 - 2 pocket folders**
- **1 pack of graph paper**
- **1 pack of index cards**
- **2 Boxes of #2 pencils**
- **Eraser caps**
- **Highlighters**
- **Dry erase markers & eraser**
- **Wired headphones/earbuds**
- **Tissue boxes**
- **Hand sanitizer**
- **Clorox wipes**
- **Box of Ziploc baggies (quart or gallon)**

JBM

Meet & Greet

Tuesday, August 27th, 2024

4pm-6pm

Eagles RISE

Respect. Integrity. Safety. Excellence





SMYRNA SCHOOL DISTRICT STUDENT AND PARENT/GUARDIAN CHROMEBOOK USER AGREEMENT

Acceptable Use of District Technology Resources

Policy 6150 Computing and Internet Board Policy details acceptable use of district Technology Resources

Parent/Guardian and Student Chromebook Pledge

- My student and I will ensure the Chromebook is ready for use everyday. This includes having it fully charged each day, and returning the Chromebook to school each day that classes are in session or is prepared to be used for remote learning.
- My student and I will be responsible and protect the Chromebook by always utilizing its carrying case and ensuring that it is used and stored appropriately.
- My student and I will be responsible and never leave the Chromebook unattended in an unsecured or unsupervised location and keep the Chromebook username and password secure.
- My student and I agree to use the Chromebook and internet in ways that are appropriate for education, while speaking, typing, and interacting with others in a caring and educational manner.
- My student and I will be responsible for ALL damage or loss of the Chromebook due to neglect or abuse including, but not limited to, dropping it, getting it wet, spills of food or drink, and/or damage from unauthorized users.
- My student and I will discuss at home the acceptable and unacceptable uses of the device according to district policies.
- My student and I understand that district officials have the ability to monitor my child's use of the device AT ALL TIMES IN AND OUT OF SCHOOL and that communications, files, internet search activities, and any other actions using the device are not considered to be private. The Chromebook being issued is subject to inspection at any time without notice and remains the property of Smyrna School District.
- My student and I understand that the school district has made reasonable attempts to provide a safe computing environment for students within the district's network at school or accessing the internet from the district device while at home and that it is impossible to guarantee students will not gain access through the internet to information and communications that they and/or parents/guardians may find inappropriate, offensive, objectionable or controversial.
- My student and I will contact the Office of Technology (302-653-2754) with any questions or concerns regarding Chromebook function (including account information and log in processes).
- My student and I understand that the Chromebook is assigned to an individual student and only that student. Device use and care rest solely with the assigned student and is to be used solely for school work. For this reason, student devices are labeled by the Smyrna School District. Attempts to modify, change, or remove labels identifying the device are violations of this agreement.
- My student and I agree to make sure the Chromebook and accessories, when requested, are returned to school in working order.

I certify that I have read the rules above and discussed them with my child. I understand that access to the district's technology resources is for educational purposes and that my child has agreed to abide by Smyrna School District's usage rules. I accept full responsibility for my child's compliance. If my child's login and password are used inappropriately, I understand that my child will be held responsible. I understand that the internet is a collection of computer networks and its content cannot be subject to complete screening by school officials. Users must be aware that there is information and services available through the internet that could be offensive to or unsuitable for certain groups of users. I recognize that it is impossible for the Smyrna School District to restrict access to all controversial materials, and I will not hold the District, the school, or school personnel responsible for materials acquired or viewed on the network. I have discussed with my child precautions concerning entry of personally identifiable information. I hereby give my permission to activate technology privileges for my child and certify that the information on this form is correct.

SMYRNA SCHOOL DISTRICT CHROMEBOOK INCIDENT PLAN

All Chromebooks/devices (and supporting equipment) provided by the Smyrna School District remain the property of the District. Students are expected to give them reasonable care. School property that is lost, stolen, or damaged must be repaired or replaced. Consequently, students will be charged the replacement/repair costs of those items. The District understands that incidents may occur that fall beyond the control of the student. In order to address issues that may occur with Chromebooks (and supporting equipment), the District has established an Incident Plan. This plan will identify occurrences that are covered and incidents that are not covered. Please refer to the information below.

Coverage:

The following items will be covered under the plan

- Accidental damage
- Theft, vandalism, or other criminal acts (must be reported to the police, provide Smyrna School District a copy of the police report)
- Fire (fire report must be filed by the parent or guardian and a copy submitted to the Smyrna School district), flood, or natural disaster
 - False reports by a student are subject to disciplinary action

Not Covered:

The following items are not covered under the plan

- Loss
- Replacement of power cord (\$40 replacement costs)
- Intentional damage
- Theft that occurs when Chromebook is not properly secured
 - Left in unlocked area or vehicle
 - Left in unsecured book bag

Do not attempt to gain access to the internal electronics or to repair your Chromebook. If your Chromebook fails to work or is damaged, report the problem to your homeroom teacher as soon as possible. If available, you may be issued a temporary Chromebook until yours is working properly.

Individual school Chromebooks and accessories must be returned to the school at the end of each school year for service and updating. Students who withdraw, are expelled or terminate enrollment in the Smyrna School District for any reason must return their individual Chromebook on the date of termination.

Parent and student signatures page

Please sign to indicate that you and your student agree to the conditions laid out in the Parent/Student Chromebook User Agreement and Policy 6150 Computing and Internet Board Policy.

We agree to adhere to the responsibilities outlined in the Smyrna School District's One-to-One Technology Initiative.

Student Name (Please Print) / Student Signature Date

Parent Name (Please Print) / Parent Signature Date